

# Teaching Keypad New Authority / Access Codes—Later Edition



When you assign a new authority code, you delete the existing authority code as well as any access codes.

**Note:** The authority code you assign following these instructions also becomes an access code saved to the 1 / 2 button.

1. Cycle (short then open) the S1 pins of the I/O module learn connector. There will be three-second beep.
2. Enter a new five-digit code—this will be your access and authority code.
3. **Enter the new code again.**
4. The existing code will only erase if you properly enter the new one.
5. The code is stored in position one.

**Important:** Authority and access codes should not be the same. If someone figures out an access code and discovers it to be an authority code as well, they can then create their own access code and gain entrance to your vehicle.

Once resetting the keypad, your next step should be to create a new access code and store it in position one so as to ensure the access code is no longer the same as the authority code.

**Notes:**

- The authority code is to be controlled by individuals (owners of vehicle, fleet manager, etc.) who manage the distribution of access codes to vehicle users.
- The authority code should be changed when the vehicle is sold.
- The authority code does not enable secure functions (lock/unlock doors, etc.)—it is only used to assign access codes.

The following area can be used to document the authority code:

Authority Code				
Digit 1	Digit 2	Digit 3	Digit 4	Digit 5

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## Assign New Access Codes:

With a valid authority code, an access code can be programmed with the following instructions.

1. Press the (5/6) button for 5 seconds, the keypad will beep. The backlighting LED of the keypad will flash indicating the learn mode.
2. Enter in the 5-digit authority code. Keypad will provide a long beep that will stop after you have defined an access number.
3. Press and release the button that corresponds to the access number. For example, press (1/2) button for access #1 and press (3/4) button for access #2. During this activity you are defining 1 of 5 access numbers. A subsequent code will be assigned to this access #. The keypad will provide a confirmation beep after this single button press.
4. Enter in your new 5-digit access code. The keypad will provide confirmation beeps.
5. Re-enter new access code. The keypad will provide confirmation beeps.

Repeat process to assign additional access codes.

Up to 5 different access codes can be assigned at one time. As additional access codes are defined, pre-existing access codes are overwritten. For example, if a new access code is assigned for access #3, the previous access #3 code is no longer valid.

Access #	User Name	Digit 1	Digit 2	Digit 3	Digit 4	Digit 5
1						
2						
3						
4						
5						

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